

DDA 86-2015

28 NOV 1986

MEMORANDUM FOR: Director of Central Intelligence

FROM: William F. Donnelly  
Deputy Director for Administration

DDA REGISTRY

100-15

SUBJECT: Weekly Report for Period Ending 28 November 1986

1. The Office of Personnel's (OP) trip to New York for Counterterrorism candidates was quite successful and produced 14 applicants, 10 of whom are scheduled for medical and security appointments during the next two weeks.

2. The Human Resource Task Force reviewing the Agency's compensation and benefits system met last week to discuss project methodology, goals, and objectives and will meet weekly to review progress and provide guidance to the various project teams. The first three occupational teams (Operations Officers, Computer Systems Analyst-Programmer, and Computer Assistant) also had introductory briefings this week.

3. The Office of Training and Education (OTE), with concurrence of the Offices of Personnel and Medical Services, discontinued use of the Modern Language Aptitude Test (MLAT) in screening applicants for Agency employment or candidates for language training. The Agency has made little use of MLAT scores in recent years, and the test's validity has been repeatedly questioned. Dropping the test will simplify the Career Trainee applicant process and save on administrative costs.

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6. Seven components now have the capability to process their own personnel actions (Form 1152) via an automated system instead of sending them to the main Office of Personnel. This capability increases efficiency, reduces turnaround time, and eliminates a labor intensive and time-consuming paper process. Every component should have this capability by March 1987.

7. In order to meet the special financial reporting requirements for the Nicaraguan Resistance Aid program mandated by the Congressional Committees, the Office of Finance (OF), in conjunction with the Office of Information Technology, enhanced both the General Accounting System program and the Financial Resources System Database. These enhancements provide the detailed reports needed to meet the Congressional Oversight Committee's reporting requirements and also provide, for the first time, a method of tracking property requisition costs from the Logistics Inventory Control System to the General Accounting System.

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21. As of 22 November, the Agency's Combined Federal Campaign (CFC) officially received audited contributions totalling \$177,447, 39 percent of our Agency goal of \$450,000. Vice Chairpersons have also reported contributions not yet received in OP which will ultimately bring our total CFC contributions to \$211,573. As a comparison, by this point in the 1985 campaign, our audited contributions totalled \$230,840. Educational Aid Fund contributions received as of 22 November totalled \$28,087 as opposed to \$33,005 by this point in 1985. Public Service Aid Society contributions of \$15,735 have been received, as opposed to \$19,349 by the same time last year.

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William F. Donnelly

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ORIG:DA/Plan: [redacted] da/21 November 86 [redacted]

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